**SUPPLIER EMPLOYEE PRIVACY NOTICE**

\*\* FREE PREVIEW VERSION \*\*

# Legal grounds for processing

We are not allowed to process personal data if we do not have valid legal grounds for doing so. Therefore, we will only process your personal data if:

* the processing is necessary to comply with our legal or regulatory obligations, such as tax reporting or reference requirements;
* the processing is necessary to protect the vital interests of the relevant individual or of another natural person, such as providing disability access to places of work where applicable;
* the processing is necessary for the legitimate interests of [company name], and does not unduly affect your interests or fundamental rights and freedoms (see Section 2 Purposes of processing);
* where relevant, the processing is permitted on the basis of a works council agreement;
* the processing is necessary for the performance of a task carried out in the public interest; or
* in some cases, where we have obtained prior consent.

To the extent that we process any special categories of data relating to you, we will do so because:

* the processing is necessary for the establishment, exercise or defence of a legal claim;
* the processing is necessary for reasons of substantial public interest; or
* you have given your explicit consent to us to process that information (where legally permissible).

# Purposes of processing

We always process your personal data for a specific purpose and only process the personal data which is relevant to achieve that purpose. In particular, we process personal data of our suppliers’ employees and contractors to:

* determine the suitability of prospective suppliers’ and contractors’ qualifications, checking for any existing or potential conflicts of interest or any other restrictions which may otherwise restrict or prevent a prospective engagement on a matter with [company name];
* …

\*\* END OF FREE PREVIEW \*\*

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