

## PLEASE READ THIS FIRST

Thank you for downloading a free preview of our EU GDPR Documentation Toolkit!

For an easier start, please read these few instructions:

- 1) The **documents in the Toolkit are sorted in a sequence** that should follow your implementation – in folder 01 you will find the EU GDPR Readiness Assessment and the Project Plan for Complying with the EU GDPR; the next folder is Personal Data Policy Framework.
- 2) In the root folder of the Toolkit you'll find the file named **"List of documents"**, which describes some very important things: which documents from the toolkit are related to which EU GDPR article, and which documents are mandatory according to EU GDPR.
- 3) Click here to see the [official text of the EU GDPR](#) arranged by chapters, sections, and articles.
- 4) If you **receive an error opening certain files**, this is probably because the file name is too long – please copy the file to your Desktop and it should open normally there.
- 5) Soon, you will **start receiving tips and tricks** on how to fill in the templates via e-mail – if you don't start receiving these emails, please check your Spam folder.
- 6) Please read the **Terms of Use for Documentation** located in this folder.
- 7) Click here to see [Pricing & Options](#).

If you need any support, please contact us using this email address: [support@advisera.com](mailto:support@advisera.com)

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