**EU GDPR READINESS ASSESSMENT**

\*\* FREE PREVIEW VERSION \*\*

The purpose of this questionnaire is for the company to do a self-check on the status of compliance with the main requirements of the EU GDPR. Since this questionnaire is not exhaustive, it does not provide a 100% accurate overview on your company’s compliance.

If the answer to all of … should be thoroughly documented to prove accountability and compliance.

If you answered, “No,” to some questions, it will indicate where you need to focus your compliance efforts.

**1) Is the legal basis for each processing activity documented?**

*“The organization should maintain a log of each processing activity it engages in, as well as the corresponding legal basis. The processing activity has a valid legal basis only if one or more of the following apply: (a) the data subject provides valid consent; (b) processing is necessary for entering …*

* YES
* NO
* NOT APPLICABLE

**2) Is the purpose for each processing activity documented?**

Every processing activity should be documented. *"Processing" is defined as "any operation or set of operations which is performed on personal data or on sets of personal data …*

* YES
* NO

**3) Will the personal data be processed for a purpose other than what was intended at the time of collection?**

Departments within the organization should consult the Data Protection Office/Legal Counsel/other relevant personnel prior to processing personal data for a secondary purpose. *"Personal Data" is defined as "any information relating …*

* YES
* NO

\*\* END OF FREE PREVIEW \*\*

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