\*\* FREE PREVIEW VERSION \*\*

[organization logo]

[organization name]

**BRING YOUR OWN DEVICE (BYOD) POLICY**

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# Purpose, scope and users

The purpose of this document is to define how [organization name] will retain control over its information while such information is being accessed through devices that are not owned by the organization.

This document is applied to all personally owned devices that have the ability to store, transfer or process any sensitive information. Those devices include laptops, smart phones, tablets, USB memory sticks, digital cameras, etc. Such devices will be referred to as BYOD in this Policy.

Users of this document are all employees of [organization name].

# Reference documents

* ISO/IEC 27001 standard
* IT Security Policy

# Security rules for using BYOD

The rules in this Policy apply to all BYOD, whether they are used for work or for private use, or whether they are used within or outside of the organization's premises.

## Company policy

[Organization name] supports widespread use of BYOD for work use – i.e. using such devices for performing work for the company.

The company data that is stored, transferred or processed on BYOD remains under the company’s ownership, and the company retains the right to control such data even though it is not the owner of the device.

## Who is allowed to use BYOD, and for what

[Job title] will create a List of job titles and/or persons who are allowed to use BYOD, together with the applications and databases they are allowed to access with their own devices.

[Job title] will create a List of BYOD-prohibited applications.

\*\* END OF FREE PREVIEW \*\*

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