

[company logo]  
[company name]

## KNOWN ERROR RECORD

## Known Error list

Known Error ID	Creation Date			
KE1	4/29/2020			

**Question**

[enter question here]

Contents/Description
[describe solution]

# KNOWN ERROR I

Known Error ID

XXXXXXXXXX  
XXXXXX

Title

XXXXXXXXXX  
XXXXXXXXXX  
XXXXXXXXXXXXXXXXXXXX

**RECORD**

KE 1
For approval

[enter question here]
[describe solution]

# Usage instructions

## Usage instructions

To enter a new known error, create a new worksheet. When creating a new worksheet, just copy the "KE1" worksheet and

Data in the columns: C, D, E, F, G, and H from the KE\_List worksheet are sourced from the "KE1" worksheet. Therefore, it is

Source data for "KE1" worksheet are in worksheet "Usage

Timestamp data (Date and Time) - use "Ctrl+<semi-colon> (for status date) combination. In such way, status timestamp will be entered.

**Do not delete data below this point. Fill in data w**

### Category

Equipment

Infrastructure

Network

Software

Record every known error. Known error describes that a problem exists, and that a root cause and workaround are known.

Which are used in worksheets "KE."

Status

For approval

Known error