

[organization name]

Appendix 2 – Plan for Preventive Maintenance of Equipment

| Equipment name | Equipment ID | Equipment Location | Term | | | | | | | | | | | | | | |
|----------------|--------------|--------------------|------|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|--|--|--|
| | | | Jan | Feb | Mar | Apr | May | Jun | Jul | Aug | Sep | Oct | Nov | Dec | | | |
| | | | | | | | | | | | | | | | | | |
| | | | | | | | | | | | | | | | | | |
| | | | | | | | | | | | | | | | | | |
| | | | | | | | | | | | | | | | | | |
| | | | | | | | | | | | | | | | | | |
| | | | | | | | | | | | | | | | | | |

Commented [9A1]: If organization uses electronic databases, then this Appendix is not needed, and data listed here can be stored in database.

Commented [9A2]: Write in appropriate box "P" for and "R" for

Legend:

Write in appropriate box "P" for and "R" for

[job title]

[name]

[signature]