



## PLEASE READ THIS FIRST

Thank you for downloading a free preview of our ISO 9001 Documentation Toolkit!

For an easier start, please read these few instructions:

- 1) The **documents in the Toolkit are sorted in a sequence** that should follow your implementation – folder #0 is the Procedure for Document and Record Control; the next folder is the Project Plan, and so on.
- 2) In the root folder of the Toolkit you'll find the **file named "List of documents,"** which describes some very important things: which documents from the toolkit are related to which ISO 9001 clause, and which documents are mandatory by ISO 9001.
- 3) If you **receive an error opening certain files**, this is probably because the file name is too long – please copy the file to your Desktop and it should open normally there.
- 4) Soon, you will **start receiving tips and tricks** on how to fill in the templates via e-mail – if you don't start receiving these emails, please check your Spam folder.
- 5) Please read the **Terms of Use** of Documentation located in this folder.
- 6) Click here to see [Pricing & Options](#).

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